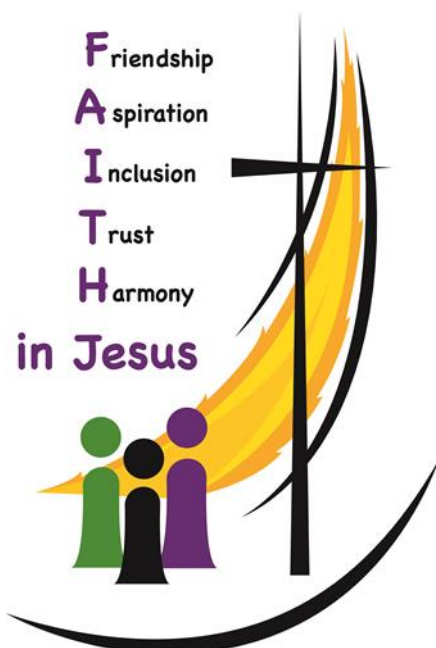


Charges and Remissions Policy



Reviewed by Business
Committee 25/06/19
Review due: Summer 20

Charging & Remissions Policy.

Rationale:

The Governing Body of St. Joseph's R.C. Primary School recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education. They also acknowledge the significant impact that additional activities during the school day can have on the enrichment of our curriculum.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charges:

The governing body reserves the right to make a charge in the following circumstances for activities organised by the school:

School Journeys in School Hours

- The board and lodging element and appropriate coach fees for approved residential activities deemed to take place in school hours.

Activities outside School Hours

- The full cost to each pupil of all approved activities deemed to be optional extras taking place outside school hours. E.g. subscription to Mathletics website

Specialist activities inside School Hours

- A donation may be requested for activities within school hours designed to enrich the curriculum e.g. visiting the Life Caravan.

Individual Instrumental Tuition

- No longer available in school

Charging in Kind

- The cost of materials, ingredients, equipment (or the provision of them by parents) for the following subjects: DT, Science, Art/Craft.
- The Governing Body reserves the right to charge for ingredients and materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

Breakfast Club

- To cover the price of supervision from 7:30 a.m. onwards and the provision of a breakfast. From February 2013 the price is set at £2.50 per day or £10 per week when booked in advance.

School Lunch

- To cover the price of the staffing, overheads and food. LCC charge a fee per meal dependent on the uptake numbers. From September 2018, the cost to parents will be increased by 10p to £2.60

School milk

- The cost to the infant pupils for providing school milk is £12 a year. School milk is free to children prior to their 5th birthday.

School Building Fund

- The cost required by the Diocese as a contribution to the LCVAP. £18 per child (no change at June 18). This is payable in one amount.

General:

The Governing Body may from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a Voluntary Contribution towards the cost of additional activities which take place in school time. Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.

Remissions:

The Governing Body may wish to remit in full or in part the cost of activities for particular groups of parents, for example, in the case of family hardship e.g. when a child is in receipt of free school meals. When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in full or in part. Authorisation for such remission will be made by the Headteacher in consultation with the Chairman of Governors.

Review:

The governing body will review this policy annually. However it may be reviewed earlier if new government regulations are introduced, or if the governing body receives recommendations on how the policy might be improved.

Signed:

Date: 25th June 2019

Review due: Summer term 2020